

NZB PORTAL ONLINE ENTRY GUIDE

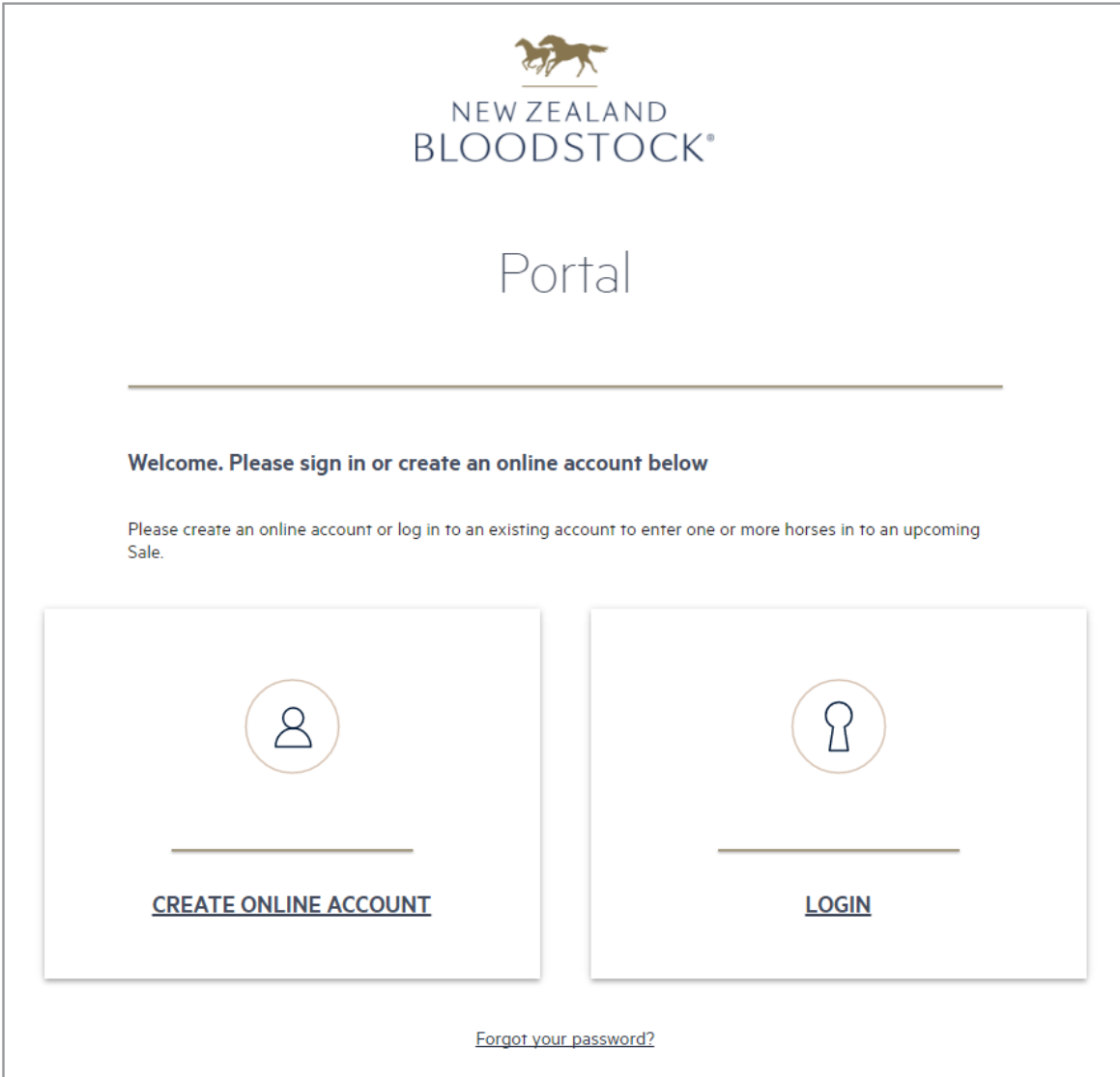
STEP 1:

Browse to the following link and bookmark for the future (preferred browser is Chrome if you have it installed):


<https://standardbred.portal.nzb.co.nz/>

STEP 2:

Press "CREATE ONLINE ACCOUNT".




The screenshot shows the New Zealand Bloodstock Portal login page. At the top, there is a logo of a horse and the text "NEW ZEALAND BLOODSTOCK®". Below the logo, the word "Portal" is displayed. A horizontal line separates the header from the main content. The main content starts with the text "Welcome. Please sign in or create an online account below". Below this, there is a message: "Please create an online account or log in to an existing account to enter one or more horses in to an upcoming Sale." There are two buttons: "CREATE ONLINE ACCOUNT" and "LOGIN". The "CREATE ONLINE ACCOUNT" button has a person icon, and the "LOGIN" button has a keyhole icon. At the bottom, there is a link: "Forgot your password?".



NEW ZEALAND
BLOODSTOCK®

Portal

Welcome. Please sign in or create an online account below

Please create an online account or log in to an existing account to enter one or more horses in to an upcoming Sale.


CREATE ONLINE ACCOUNT


LOGIN

[Forgot your password?](#)

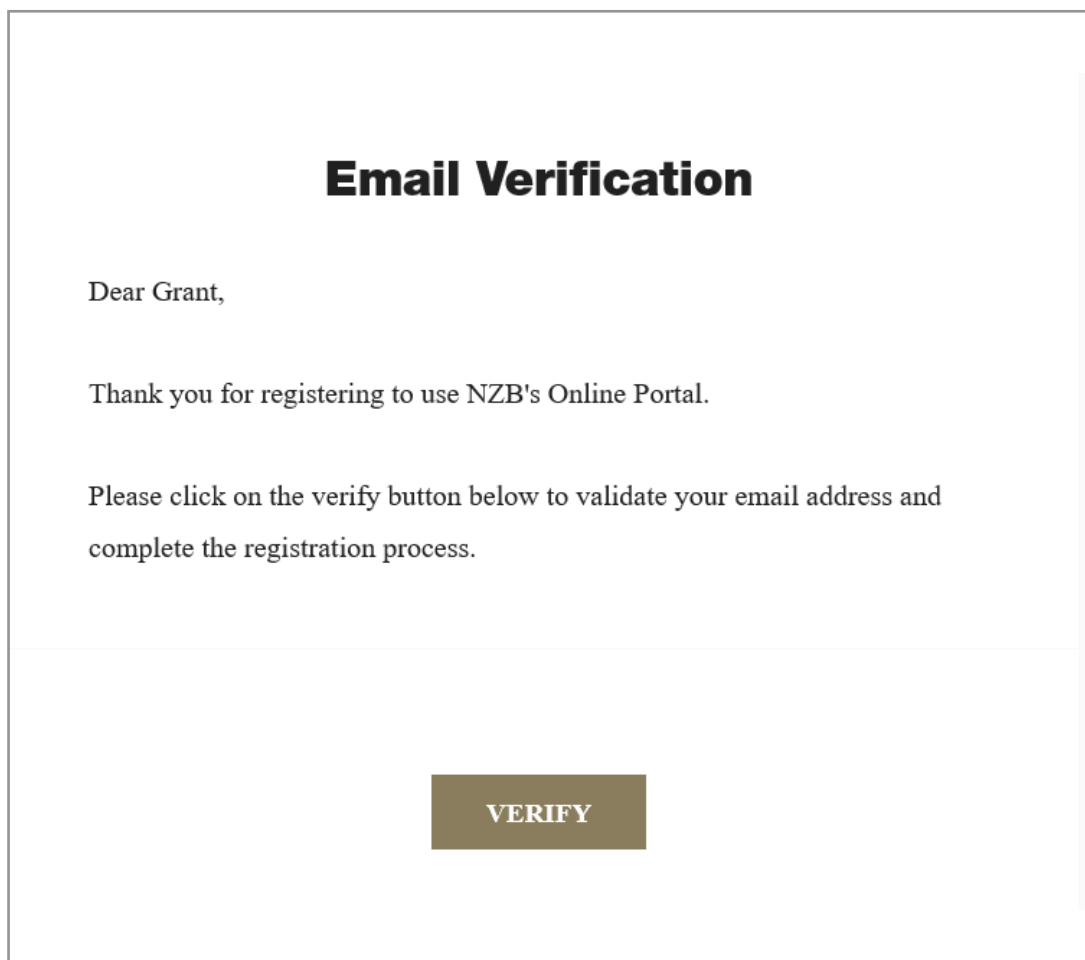
STEP 3:

You will be taken to our Registration page. Please fill in your information. If you already have an account with NZB, select “I already have an NZB account” and provide your account details then press “REGISTER”. If you are new to NZB complete “Your Details” section and then press “REGISTER”. You should then see the below page;



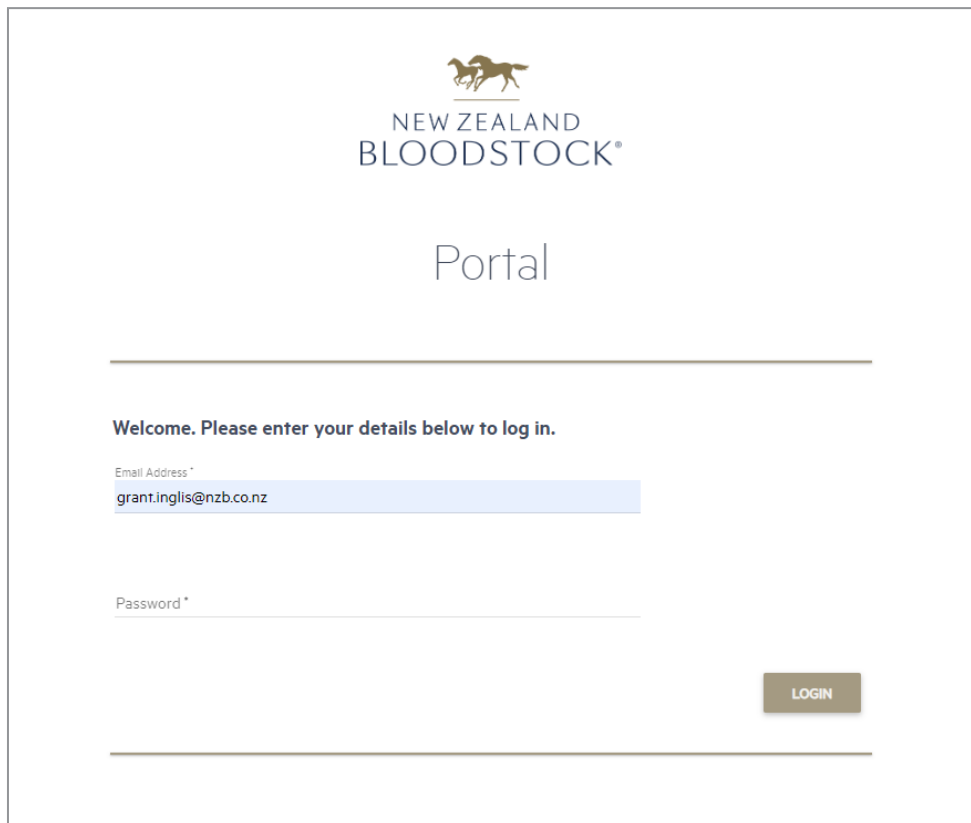
STEP 4:

You will receive a verification email similar to below. Press the “VERIFY” button at the bottom of the email.



STEP 5:

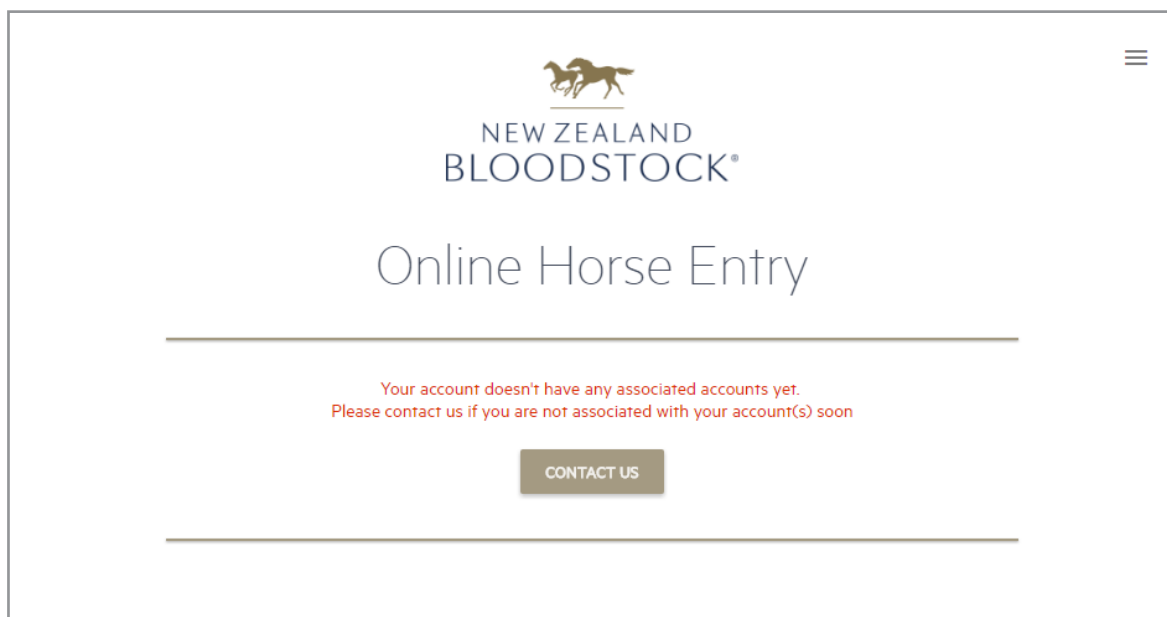
You will be asked to type your password to login.



The screenshot shows the New Zealand Bloodstock Portal login page. At the top center is the logo featuring three horses in profile, with the text "NEW ZEALAND BLOODSTOCK®" below it. Underneath the logo is the word "Portal" in a large, light grey font. A horizontal line separates the header from the main content. Below the line, the text "Welcome. Please enter your details below to log in." is displayed. There are two input fields: the first is labeled "Email Address *" and contains the text "grant.inglis@nzb.co.nz"; the second is labeled "Password *". To the right of the password field is a dark grey button with the text "LOGIN" in white. A second horizontal line is located below the login fields.

STEP 6:

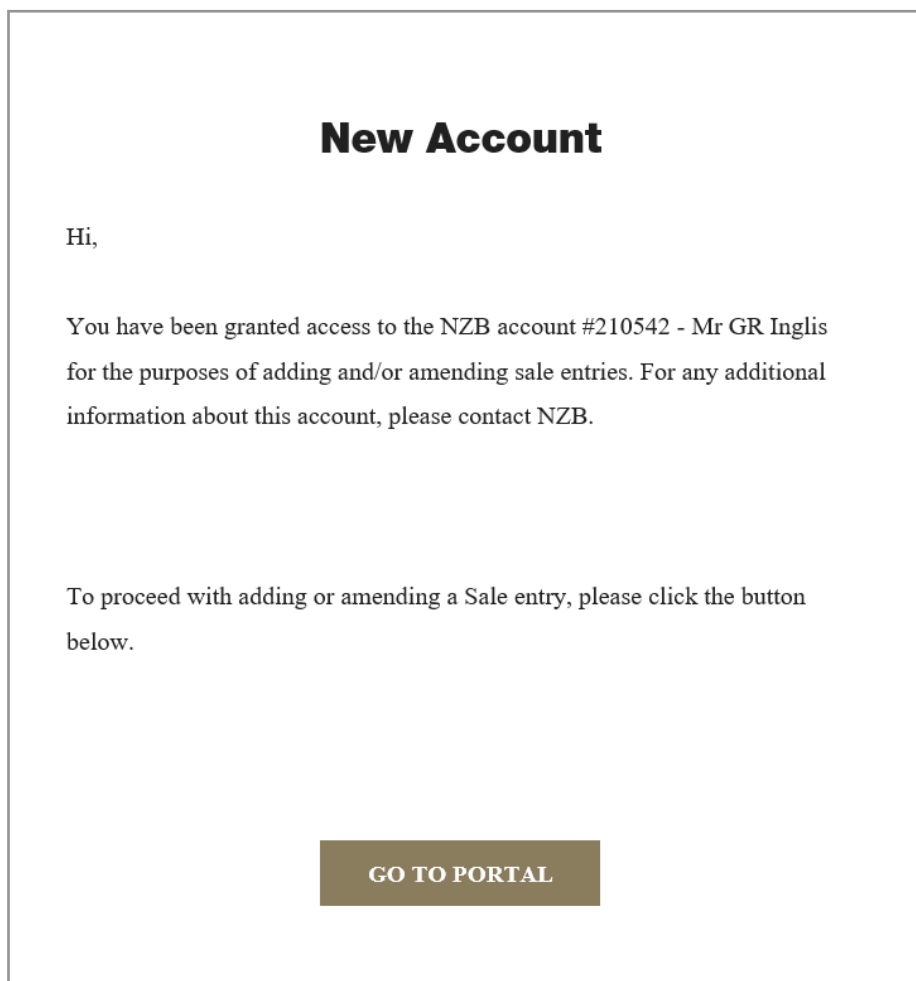
After you press “LOGIN” you will be taken to the home page. Our Administrator will be notified at this point and they will process the request and will give you access to your account **within one working day.**



The screenshot shows the New Zealand Bloodstock Online Horse Entry page. At the top center is the logo featuring three horses in profile, with the text "NEW ZEALAND BLOODSTOCK®" below it. In the top right corner, there is a hamburger menu icon (three horizontal lines). Below the logo is the text "Online Horse Entry" in a large, light grey font. A horizontal line separates the header from the main content. Below the line, the text "Your account doesn't have any associated accounts yet. Please contact us if you are not associated with your account(s) soon" is displayed in red. Below this text is a dark grey button with the text "CONTACT US" in white. A second horizontal line is located below the contact button.

STEP 7:

As soon as your request is processed by our administrator (Grant), you will receive an email similar to this, press “GO TO PORTAL”.



STEP 8:

You will be taken to our portal where you can now press “ENTER A HORSE” and enter the lot/s for the Sale.



STEP 9:

Follow the prompts and enter the horse details. Accept the terms and conditions and press “SAVE”.

If you have any issues please contact:
Grant Inglis +64 3 260 3424 | grant.inglis@nzb.co.nz